

**State Procurement Office**

14th Floor Capitol Tower
600 E Boulevard Ave Dept 012
Bismarck ND 58505-0310

Telephone: 701-328-2683 Fax: 701-328-1615

Contract Information

Term Contract Name:	Envelopes, Printed
Term Contract Number:	085
Contract Period:	12/01/06 - 11/30/07
Contract Administrator:	Dillys Bach
Phone Number:	701-400-4589
Fax Number:	701-328-0109

Contractor Information

Name:	ND Envelope Company 50501 436 th Ave NW PO Box 547 Kenmare, ND 58746-0547
Service Representative:	Sharlet Jensen
Toll Free Number:	800-335-9444
Telephone Number:	701-385-3202
Fax Number:	701-385-4893
E-Mail Address:	ndnvelope@restel.net

Billing and Ordering Information: Orders will be issued by individual state agencies with billings to be submitted as indicated in the purchase order. Since all billings, invoices and credits must be processed by individual agencies before payment is made, submission of these items to the State Procurement Office will only delay payment.

Freight Charges: Passage of title and freight under this contract shall be as follows:
Delivery is to be F.O.B. destination to anywhere in the State of North Dakota. The freight is to be allowed with a 5 case order. If order is less than 5 cases, freight will be prepaid and added to the invoice. Title will pass to Purchasing Agency upon delivery to the specified destination.

Delivery: The Contractor shall make delivery of commodities ordered under this contract as follows:

Delivery is required 14 days ARO (After Receipt of the Purchase Order).

Revisions:**General Terms and Conditions:**

Title: Title to items ordered shall not pass to the state until the items are received and accepted by the state. The contractor shall be responsible for any loss prior to the actual receipt of the items by the state or its agent.

Investigations: The State reserves the right to conduct inspections and investigations related to

the commodity or service bid and the vendor submitting the bid, including but not limited to the firm, its facility, personnel, qualifications, and the commodities or and services offered to make determinations regarding compliance with the bid requirements and responsibility of the vendor. .
Material and Workmanship: All material and workmanship shall be subject to inspection and testing by the state either at: (1) the point of manufacturer; or (2) place of storage, or (3) upon receipt.

Pricing and Tax Information:

Pricing: The price is to be less federal and state taxes, for which exemption certificates will be furnished upon request. Pricing shall be firm for the period of the contract.

Taxes: The State does not pay sales tax or federal excise tax. The state sales tax exemption number is E-2001. The federal tax-free transaction number is 45-70-0010K

Pricing:

GROUP A

ENVELOPES, 24 LB. WHITE, PRINTED COLOR ONE SIDE, 500 ENVELOPES PER BOX, 2500 PER CASE. Copy will be furnished camera-ready or disk ready.

0% Recycled content	0% Post Consumer Waste Content	0% Pre Consumer Waste Content	
Item No.	Type	Quantity	Price Per Thousand
1.	No. 9 3 7/8" x 8 7/8" Regular White	20,000 to 149,999	\$17.85
2.	No. 9 3 7/8" x 8 7/8" Regular White	149,999 & up	\$16.85
3.	No. 9 3 7/8" x 8 7/8" Regular Colored	20,000 to 149,999	\$23.50
4.	No. 9 3 7/8" x 8 7/8" Regular Colored	149,999 & up	\$21.75
5.	No. 9 3 7/8" x 8 7/8" White Window	20,000 to 149,999	\$20.35
6.	No. 9 3 7/8" x 8 7/8" White Window	149,999 & up	\$19.35
7.	No. 10 4 1/8" x 9 1/2" Regular White	20,000 to 149,999	\$17.85
8.	No. 10 4 1/8" x 9 1/2" Regular White	149,999 & up	\$16.85
9.	No. 10 4 1/8" x 9 1/2" Regular White w/Privacy Tint	20,000 to 149,999	\$22.85
10.	No. 10 4 1/8" x 9 1/2" Regular White w/Privacy Tint	149,999 & up	\$21.85
11.	No. 10 4 1/8" x 9 1/2" Regular Colored	20,000 to 149,999	\$23.50
12.	No. 10 4 1/8" x 9 1/2" Regular Colored	149,999 & up	\$21.75
13.	No. 10 4 1/8" x 9 1/2" White Window	20,000 to 149,999	\$20.50
14.	No. 10 4 1/8" x 9 1/2" White Window	149,999 & up	\$19.50
15.	No. 10 4 1/8" x 9 1/2" White Window w/Privacy Tint	20,000 to 149,999	\$23.60
16.	No. 10 4 1/8" x 9 1/2" White Window w/Privacy Tint	149,999 & up	\$22.60
17.	No. 10 4 1/8" x 9 1/2" Colored Window	20,000 to 149,999	\$26.25
18.	No. 10 4 1/8" x 9 1/2" Colored Window	149,999 & up	\$25.25

GROUP B

ENVELOPES, FIRST CLASS MAIL BORDER, GREEN DIAMONDS BOTH SIDES AND FLAP, 28 LB. KRAFT, NATURAL, PRINTED COLOR ONE SIDE, RETURN ADDRESS ONLY WILL BE PRINTED, SELF SEAL GUMMED FLAP, OPEN END, 500 PER CASE. Copy will be furnished camera ready or disk ready.

50% Recycled content		10% Post Consumer Waste Content	40% Pre Consumer Waste Content
Item No.	Type	Quantity	Price Per Thousand
19.	9" x 12" First Class Green Diamond Envelope		\$93.00
20.	10" x 13" First Class Green Diamond Envelope		\$117.00

GROUP C

ENVELOPES, REGULAR WHITE, PRINTED. Art provided in hard copy and PDF. Proof required prior to printing. Copy will be furnished camera ready or disk ready.

0% Recycled content		0% Post Consumer Waste Content	0% Pre Consumer Waste Content
Item No.	Type	Quantity	Price Per Thousand
21.	6" x 9" Regular White Wove, 24#, Regular gum, OS Booklet Envelope, Printed 2 Sided, One Color Ink. Quantities marked on box.	20,000 to 149,999	\$24.50
22.	No. 9 3 7/8" x 8 7/8" Regular White Wove, 24#, Regular gum, w/Privacy Tint, Printed Two Sided, One Color Ink. Quantities marked on box.	20,000 and up	\$22.85